



CITY OF ALBUQUERQUE
OLD TOWN PORTAL MARKET ADVISORY BOARD
September 19, 2018 - Minutes

Board Members: Denise Pepin, Ramona Tafoya, Sylvia Ramos

Public: Charlene Kalbfell

City Representative: James S. de Champlon

Ramona established that there was a quorum and called the meeting to order at 5:35 p.m.

Sylvia motioned to approve the Agenda; the motion was seconded and approved unanimously.

Sylvia motioned to approve the Minutes; the motion was seconded and approved unanimously.

Review of the Handcrafted terms including terms for Ceramic / Clay items

After a brief discussion Denise motioned that labeling terms for Ceramic items should remain the same as the terms, “Handmade” and “Cast”, that are currently in use, leaving open the possibility that this subject might be revisited by the Board at some point in the future. The motion was seconded and approved unanimously.

Should Vendors be allowed to sell Handcrafted Soap on the Portal?

After some discussion Denise motioned that Handcrafted Soap qualifies for sale on the Portal under the following conditions:

1. That the Soap must be Handcrafted by the Craft Unit: In order to qualify as handcrafted the soap must be molded and milled by the craft unit and contain an executed design element that has been contributed by the craft unit, such as the making of the mold and or the blending of colors and or the artistic introduction of design elements into the soap.
2. That the soap be labeled with the Craft Units Makers Mark and a list of the ingredients in the soap, all State or Federal guidelines must be followed in the labeling of the soap. The soap may additionally be labeled with a general business name and or a name for the specific soap product at the artist discretion.
3. That the soap be wrapped in such a way to keep the odor of the soap from being of any possible offense to fellow vendors or the general public.

The Inclusion of Premanufactured Chains with Pendants for Sale on the Portal

After some discussion about how the inclusion of manufactured chains with handcrafted items such as Pendants has been a longstanding convention both on the Portal and industry wide, where the chains are considered findings, it was generally agreed by the Board to keep the current policy in place without any further restrictions. The current policy is that chains that have not been made by

the Craft Unit may be included with the sale of an item that has been handcrafted by the Craft Unit, with the understanding that much like the inclusion of any other finding in an item, the cost of the item might be affected by subtracting or replacing one finding with another.

Where can Vendors Sell in Old Town without an assigned Portal Market Space?

This discussion was inspired by a recent incident on the Portal, and so as clarification: The only solicitations that are allowed outdoors in Old Town on a regular basis are sanctioned thru the Old Town Portal Market program, or grandfathered in for specific families under the portal Southeast of the entrance to Hacienda Del Rio. For Vendors in the Portal Market program the following ordinance must be followed.

§ 13-3-2-12 OLD TOWN PORTAL MARKET.

Old Town Solicitations Permits will be granted to allow persons to solicit in the H-1 Historic Old Town Zone subject to the following conditions and subject to any necessary rules and regulations adopted by the Mayor to implement §§ 13-3-2-1 et seq.:

(A) **Vendors shall be allowed to solicit within the H-1 Historic Old Town Zone only on the porch, on the sidewalk along the east side of San Felipe Street, NW, from the line perpendicular to San Felipe Street taken from the midpoint of South Plaza Street, NW, to 16 feet south of the north end of the porch.**

(B) **... No vendor may occupy more than one space, whether or not there are spaces otherwise unoccupied, and only one person shall be permitted to occupy one space.**

This means that only one vendor may sell from their allotted space at any given time, and that **Vendors that are outdoors in Old Town and not currently occupying a space shall not engage in the sales process in any way.**

New Business: Ramona informed the Board that a roundabout is under consideration for the intersection of Rio Grande, Romero and Mountain. She will let the Board and or Vendors know of any further developments on this topic.

Meeting adjourned at 6:30 p.m.

The next scheduled meeting will be held at the Sawmill Lofts Meeting Room, 1801 Bellamah Ave NW and is set for November 7th at 5:30 p.m.